

REGISTRATION OF CHILDREN IN PRIMARY SCHOOLS

School session 2018/19

Children who reach the age of
five years between 1 March 2018
and 28 February 2019

Should be registered for primary
school on Wednesday 10 and
Thursday 11 January 2018

inverclyde.gov.uk

Pupils whose surname begins with the initials A to L should register on 10 January 2018 and pupils whose surname begins with the initials M to Z should register on 11 January 2018.

You must register your child in the chosen denomination or non-denominational catchment primary school, on the above dates as appropriate, between the hours of 1.30 - 3.00pm.

You must register your child in the catchment denominational or non-denominational school even if you are considering a placing request for another school.

This includes primary 1 Gaelic medium education at Whinhill Primary School.

If you are considering a placing request for your child, application forms will be available from the 1 January 2018 and will outline all of the information on the process.

These forms will be available from any early years establishment, school, online at the Inverclyde Council website or at the Customer Contact Centre, Municipal Buildings, Clyde Square, Greenock. Inverclyde PA15 1LY.

Completed placing request applications should be submitted to the Customer Contact Centre between 1 January and 1 February 2018.

If a parent chooses for their child to be considered for a deferred year to primary school they still must register at the appropriate catchment school and will be advised of the council's deferred entry procedures.

Due to Lady Alice Primary School being decanted parents should register their child for Lady Alice Primary at South West Library, 159 Inverkip Road, Greenock PA16 9HG on the days and times mentioned above.
Due to Moorfoot Primary School being decanted parents should register their child at Moorfoot Primary currently at Westmorland Road, Greenock PA16 0TS on the days and times mentioned above.

The following documents are required for registration:

- Your child's birth certificate
- (and any 2 from the following:)
 - Your Council Tax demand notice for the current year, in your name
 - Your Tax Credit award notice
 - A utility bill (ie gas, electricity, landline telephone or broadband) in your name and dated within the last six months
- An official tenancy or lease agreement in your name

If you require information regarding school places please contact
01475 712850

Inverclyde
council